Moving to the New Way Up Forum

Introduction

It came as a surprise to us all earlier this Summer, none more so than Gaynor and her merry band of helpers, that Big Tent announced it was going to close as of 31st December 2018. To put it in a bit of context, Big Tent is the web site that Way Up, and lots of other community groups, use for their Discussion Forums and Events Planning.

Gaynor and her Little Pixies have been looking for alternatives to Big Tent that fulfil some very simple criteria. It must initially provide at least the same basic functions as Big Tent, it should be configurable so we can adjust it to suit our needs, and it should be free to use.

We have found one called Simple Machines Forum, but that doesn't really matter because we have been able to brand it as Way Up to give you that nice, warm feeling you're in the right place. And now we need to let you know how you can find your way the New Forum and Register.

Like Big Tent, the Simple Machines Forum package is designed to be used in a Web Browser. It seems to work well on Tablets and Mobile Phones, although it has a more restricted view, so you might miss some features that would be intuitive were you able to see the whole screen. If you have to use a phone, you may want to set your Browser to "Use Desktop Site" in settings.

We would strongly recommend that the Registration Process and your initial exploration of the Brave New World that is the New Way Up Forum are done on a proper "grown up" PC. This will, we are sure, minimise errors and maximise your chances of getting safely to our new home.

The Process

The move to the New Forum is in a number of stages. First you have to find the login page for the New Forum, then you have to Register, then you have to be Approved by Way Up Admin, then you will be able to Log In properly.

New Way Up Forum Log In Page

The Address of the New Way Up Forum is:-

https://forum.way-up.co.uk

Type this into the Address field of your favourite Web Browser (or copy and paste or clink on the link if you are viewing this on a computer), and press Return. You may want to Bookmark this page, as this will be your way in to Way Up.

It should show something similar to this:-

	Wayyp		
👚 🔪 Way Up			
	Warning!		
	Only registered members are allowed to access this section. Please login below or register an account with Way Up.		
	s Login		
	Username: Password:		
	Minutes to stay logged in: 60		
	Always stay logged in: Login Forgot your password?		
SMF 2.0.15 SMF © 2017, Simple Machines TruyBortal © 2005-2018			

When you first get here, the only thing you can do is to click on the text that says "register an account".

Warning!		
	Only registered members are allowed to access this section. Please login below or register an account with Way Up.	

This will take you to the Registration Agreement. Please take time to read this, as it describes the ethic that we want to promote within Way Up. It's basically what we had on Big Tent and it's what you are signing up to.

1 Vay Up > Forum > Register				
Registration Agreement				
You agree, through your use of this forum, that you will not post any material which is false, defamatory, inaccurate, abusive, vulgar, hateful, harassing, obscene, profane, sexually oriented, threatening, invasive of a person's privacy, adult material, or otherwise in violation of any International or United States				
Then click on the text that says "I accept the terms of the agreement.".				
/out. The software does not collect or send any other form of information to your computer.				
	I accept the terms of the agreement.			
	SMF 2.0.15 SMF © 2017, Simple Machines TinyPortal © 2005-2018 5mf Destek			

You are then presented with a Registration Form, where you are asked for the basic information we need to identify you and approve your application. Please make sure you use the same Username, Email, and First and Last names as you are known by on Big Tent. That way, we can match you up and approve your application quickly.

Registration Form				
Required Information				
Username:		0		
Email:				
Allow users to email me:				
Choose password:		Δ		
Verify password:		Δ		

Username: Use the Screen Name that you are known by on Big Tent. If it's too long, the new Forum may not accept it. Use as much as it will allow. If we have queries, we'll get back to you.

Email: Use the same email address that you use on Big Tent.

Allow users to email me: Tick this box to allow other Members to contact you using your email address.

Choose/Verify Password: This is your password for accessing the New Way Up Forum – make it memorable to you, keep it safe, keep it secret.

Additional Information	
First Name: Please give your first name	
Last Name: Please give your last name	
Gender: Please identify your gender	0 Male
	Famala
	- Female
	Other
Town:	
Which town or city do you live in?	
The name of your County, State, Borough or Administrative district	
Postcode: Please enter the first two characters of your postcode	
Country: Please state the country you live in e.g. UK, USA, Australia, etc	
Date of Bereavement: Please give us the Date of your bereavement	
Cause of Bereavement: Please be as specific as possible though there is no need to go into great medical detail. Please also say a few words about your experience leading up to your bereavement. e.g. Length of illness or anything else you would like to share.	
About yourself: Please tell us a little about yourself. For example "I work part time as a baker. I have two adult children and enjoy food and drink"	
How did you find Way Up: Please give us as much information as possible. This will help us plan how to reach more	
people in need of Way Up. (This is only visible to yourself and the admin team)	
Age: Please tell us your age (This will only be visible to yourself and the admin team)	
Code of Conduct: Please tick the agreement box to agree to and accept the Way Up Code of Conduct	
Privacy Policy: Please tick the agreement box to agree to and accept the Way Up privacy policy	

Most of these fields have detailed guidance associated with them, but they are fairly obvious. Make sure you use the First and Last Names you are known by on Big Tent.

You must accept the Code of Conduct and the Privacy Policy, or you will not be allowed to join.

Please take time to complete these fields as fully and accurately as possible. You can come back at any time and amend the information you put here once you are accepted, but the more you do now, the less you'll have to do later.

If you have any queries about the Code of Conduct, Privacy, Security and on-line Safety, please contact us at <u>help@way-up.co.uk</u>.



Verification: This is needed to help ensure an automated system is not trying to register. It is case sensitive, so type it exactly as you see it. If you're not sure what is shown, you can click on the button to request another image.

Once that is completed, click the "Register" Button.

You will then (hopefully) get a Registration Successful screen as below.

Registration Successful

Thank you for registering. The admin must approve your registration before you may begin to use your account, you will receive an email shortly advising you of the admins decision.

You will get an email acknowledging your registration request along these lines.

Your registration request at Way Up has been received, StuartMcTest.

The username you registered with was StuartMcTest. If you forget your password, you can change it at <u>https://forum.way-up.co.uk/index.php?action=reminder</u>.

Before you can login and start using the forum, your request will be reviewed and approved. When this happens, you will receive another email from this address.

Regards, The Way Up Team.

Please be patient, we are only human and we are but few.

Activating Your New Way Up Forum User

Once the lovely Admin people have had a chance to Approve your Registration application, you will receive an email similar to this:-

Welcome, StuartMcTest!

Welcome to Way Up.

Your membership application has been approved. We hope that you will find us a friendly and supportive group.

On our forum – forum.way-up.co.uk – you can read posts by others and join in discussions when you are ready. A brief post introducing yourself would be nice but there is absolutely no pressure. Use the site as you need to – but joining in is the best way to feel part of things. Never think you have nothing to say or any comment is too trivial.

There are several discussion boards for you to explore. The Quiet Room is reserved for more quiet reflection and should be kept free from jokes and banter.

There is a calendar in which you can see upcoming events organised by the members and you will be able to register to attend any event that interests you, wherever is takes place, locally, regionally, nationally or internationally. Please explore the site – just click the various tabs and buttons and see where they take you – it will not break! In the Frequently Asked Questions (FAQs) board you should find answers to most of your queries.

If you are still stuck, please email <u>help@way-up.co.uk</u>.

May we draw your attention to the Members Code of Conduct, which can be found in the Files board. In becoming a member, you have agreed to abide by this code.

We look forward to you joining our discussions and hope to meet you soon!

Your username is: StuartMcTest. If you forget your password, you can change it at <u>https://forum.way-up.co.uk/index.php?action=reminder</u>.

Best wishes,

The Way Up Team.

Get to the New Way Up Forum login page again, either by typing <u>https://forum.way-up.co.uk</u> or using the Bookmark you saved earlier, but this time enter the Username and Password that you set up on Registration.

Tick the "Always stay logged in:" box, otherwise you'll have to log back in every 60 minutes. Either that, or set the "Minutes to say logged in" field to a different value.

This will then take you to the main Forum Page, where all sorts of new and wondrous goodies await your pleasure.



The temptation will be to scoot off and investigate the Discussion Categories and Topics or the Calendar feature, but first of all it would be good to take some time out to set up your Profile. Click on the Profile Button.



You will get to see your basic Profile information that you entered at Registration.



Select the Modify Profile button, and then the Forum Profile Option (the second one) from the drop down menu that appears.

a Profile				
This is your forum profile and the information here will be accessible to all members of this closed forum of Way Up. Please note that whilst some of the fields are required for your continued membership, you can edit what you have written about yourself, or correct any mistakes you may have made at the time of joining. If having this information displayed is problematical for you, please contact help@way-up.co.uk .				
Personalized Picture No avatar Choose avatar from gallery Specify avatar by URL Upload an avatar 	Choose file No file chosen			
Personal Text	This is me, for better or worse.			
Birthdate: Year (YYYY) - Month (MM) - Day (DD)	0000 .06 .01			
Custom Title				
Signature: Signatures are displayed at the bottom of each post or personal message. BBCode and smileys may be used in your signature.	Take Care Stuart (Ageing Tenor)			
	Max characters: 300; characters remaining: 269 Images in your signature must be no greater than 200x200 pixels			

The top half allows you to upload a picture (or avatar) that will appear alongside your posts and activities, some Personal Text that is associated with your avatar, your Date of Birth and where you were born, and any signature you may want to appear at the bottom of your posts. Your Gender should already be set from your Registration.

When you have uploaded your Avatar, it doesn't always display immediately on the screen, but is should appear when you move to a different screen that has it on.

First Name: Please give your first name. (Required Answer)	Stuart
Last Name: Please give your last name. (Required Answer)	McCubbin
Gender: Please identify your gender. (Required Answer)	 Male Female Other
Town: Which town or city do you live in? (Required Answer)	Caversham
County: The name of your County, State, Borough or Administrative district. (Required Answer)	Berkshire
Postcode: Please enter the first half of your postcode e.g. NW1 (Required Answer)	RG14
Country: Please state the country you live in e.g. UK, USA, Australia, etc	United Kingdom
Date of Bereavement: Please give us the date of your bereavement using the date/month/year format e.g. 01/01/2001 (Required Answer)	02/11/2009
Cause of Bereavement: Please be as specific as possible though there is no need to go into great medical detail. Please also say a few words about your experience leading up to your bereavement.e.g. Length of illness or anything else you would like to share. (Required Ans	Pneumonia, caused by Non-Hodgkin Lymphoma and its treatr
About yourself: Please tell us a little about yourself. For example "I work part time as a baker. I have two adult children and enjoy food and drink" (Required Answer)	I work, I sing, I tech, I laugh, I love, I live.
How did you find Way Up: Please give us as much information as possible. This will help us plan how to reach more people in need of Way Up. (Required Answer - This is only visible to yourself and the admin team)	I knew I needed to make contact with and talk to similarly \ensuremath{Sp}
Age: Please tell us your age (Required Answer - This will only be visible to yourself and the admin team)	62
Code of Conduct: Please tick the agreement box to agree to and accept the Way Up Code of Conduct (Required Answer)	€.
Privacy Policy: Please tick the agreement box to agree to and accept the Way Up privacy policy (Required Answer)	
	Change profile
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The bottom half mainly contains data that you entered as part of your Registration process, but it does include the "Change Profile" button, which you must press if you have made any changes and want to save them.

Well, that's finished the Registration process. Welcome to the New Way Up Forum. Other documents will be made available to let you know how to use the system, but for now the last thing to tell you is how to log out.

Use the Logout Tab!



See you again soon. And don't forget – play nicely.